

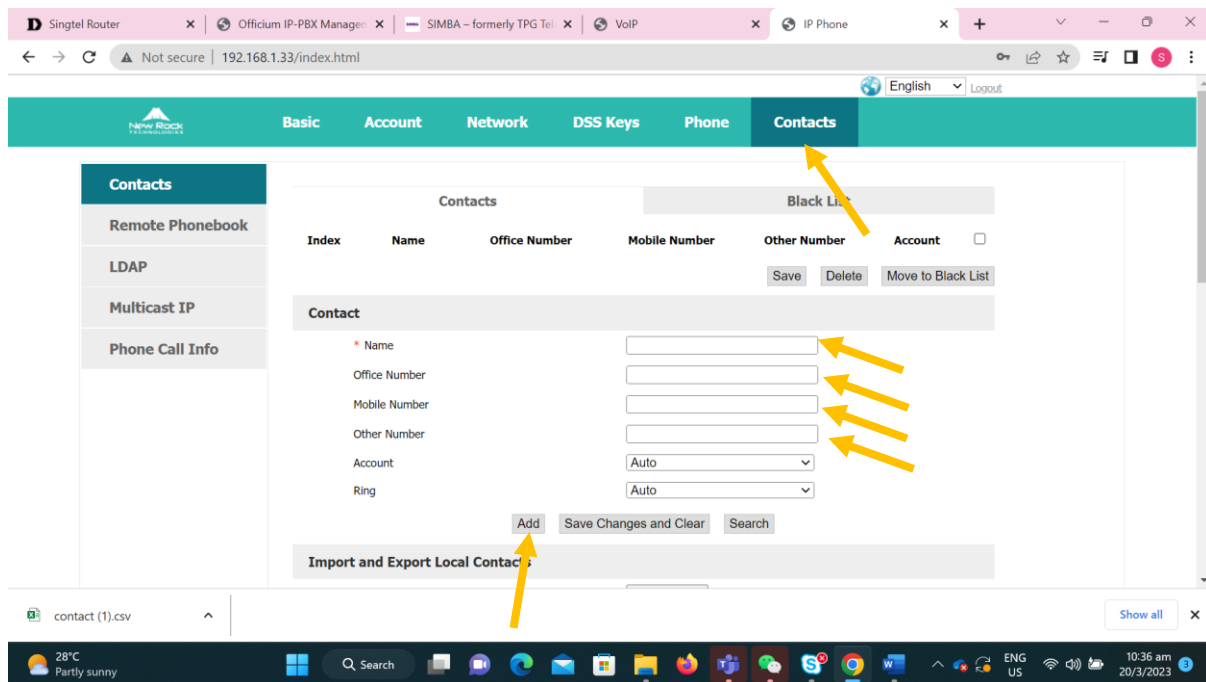


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Steps – To create Phonebook in Newrock IP Phone

1. From the Newrock IP Phone, press the Menu button to go into Main Menu, then press Enter button for 1. Status, look for the IPv4 address (eg) 192.168.1.....
2. Input the IPv4 address into a web browser, input user = admin and password = admin.
3. Select “Contacts” button. Input the name, office number, mobile number, etc. then press “Add” button into the contact list.

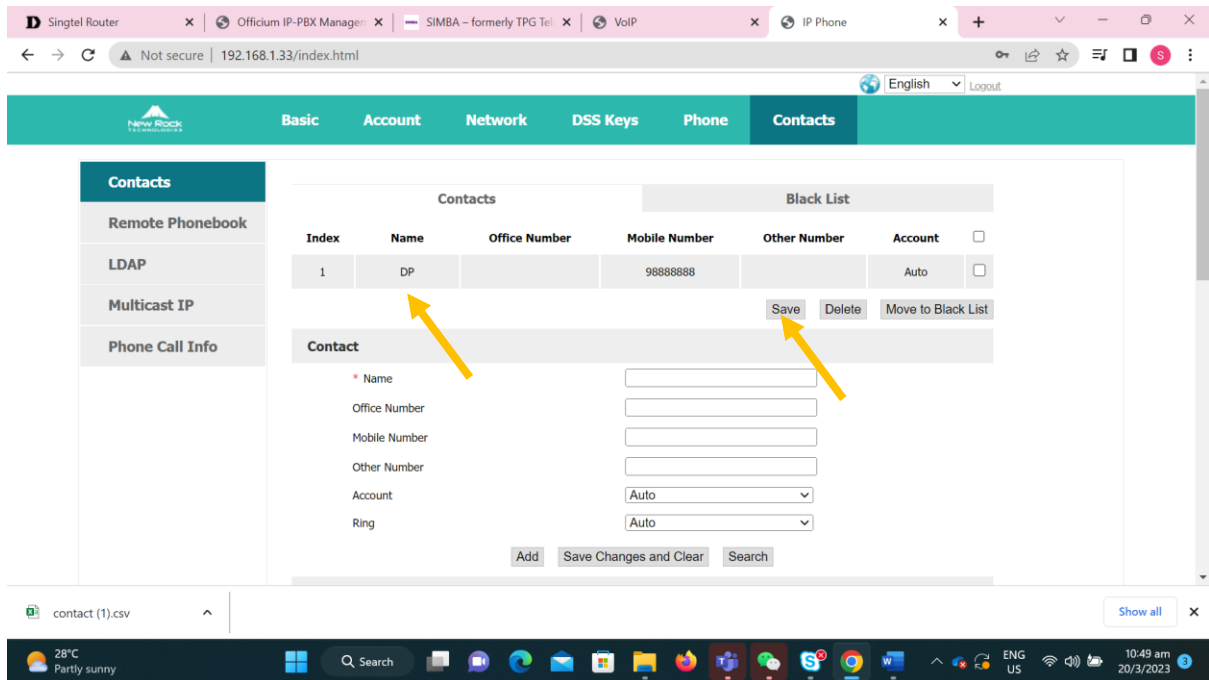


4. Once added, the contact is show on the contact list. Then, press “Save” button then it will show in the Newrock IP Phone contact list. Repeat step 3 to 4 if you want to add more contacts.

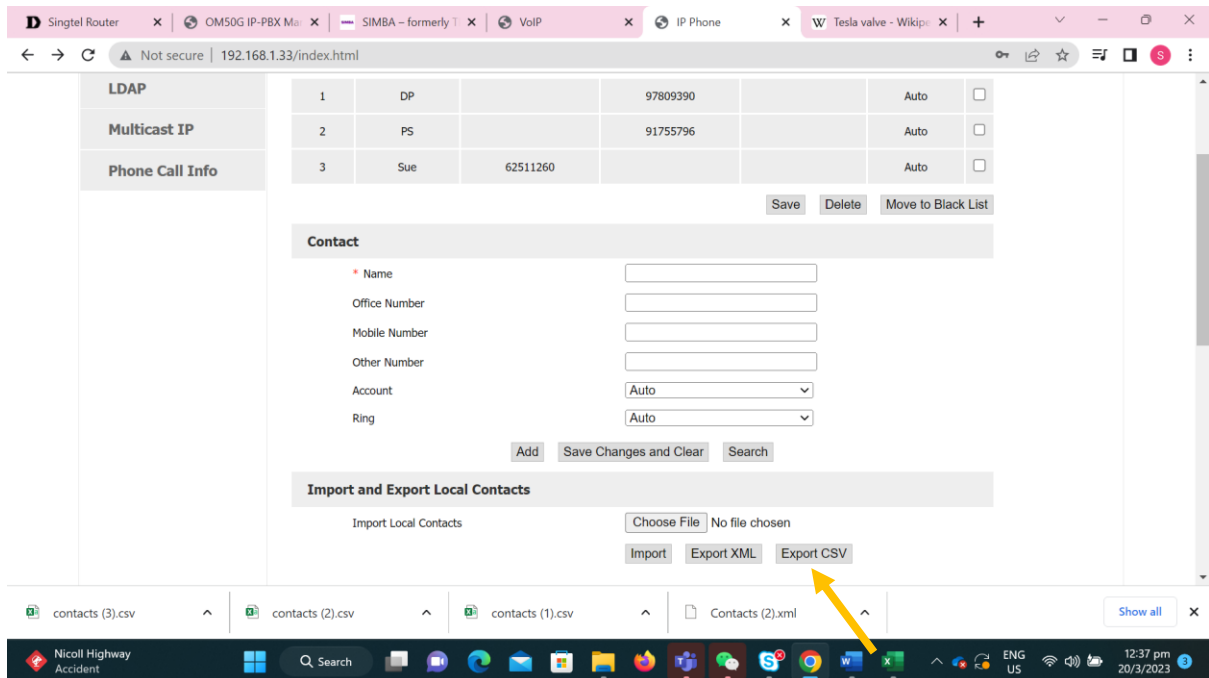


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5. To duplicate the phonebook contacts to other phones, press the “Export CSV” button.





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6. For other phones that need the same phonebook contacts. Repeat step 1 to 2. Select “Contacts” button. Then select the “Choose File” button to select the CSV file that you had created. Lastly, press the “Import” button to import it into the phone.

